

Lucas County LEPC Meeting Minutes Lucas County Emergency Services Building March 19, 2009

Order of Business

Chairman, Ryan Grant brought the meeting to order at 12:25 pm.

- Joe Walter requested a correction to the January 29, 2008 minutes be made. In the original version of the minutes where references are made about loans to the LEPC. Joe informed the Committee that funds being provided to LEPC are an Advance, not a loan. The correction was noted and the minutes were approved.
- A quorum of eight of the required thirteen groups was present.

Old Business

- Mike Frey reported that the old website, Lucascountylepc.org, is no longer in operation. Lucas County has a new website that went live in February. Mike reported that he has been adding material to the website, but other issues have slowed progress.

Ryan Grant, reported that Leigh Casey has informed him that LEPC still owns the old website domain name. Leigh Casey is going to contact LCIS to see if a link can be set up on the old website to direct visitors to the new one.

- Tony Sloma reminded the Committee that a revised compliance policy was distributed at the November Meeting. Tony informed the committee that he has made some changes based on feedback he received and made a motion to the committee to accept the policy. Joe Walter seconded the motion. The Committee voted yes to accept and implement the new policy.

Committee Reports

- *Executive Committee:* Ryan Grant reported on the status of the LEPC Contractor. Mike Frey and Ryan have been meeting every other week to discuss the status of the LEPC deliverables. Ryan expressed to the committee his pleasure at the work being done by the contractor so far. Mike is keeping a weekly status report on file and it is available for review.
- *Training:* Tom Jaksetic reported that he has been in contact with Norfolk Southern about training opportunities available to the area. Tom is planning to have a meeting with the railroad Monday March 21.

Michelle Hughes-Tucker reported that the City of Toledo has been awarded money by PUCO. The City of Toledo will use the grant to conduct a 40 Hour HazWopER Refresher training in October of this year. The rest of the grant will be used to pay for two HazMat IQ courses.

- *Exercise:* Ryan Grant discussed the LEPC EOC Functional Exercise conducted yesterday. Ryan said he felt the exercise went well despite the shortened length of time the LEPC had to plan. Mike Frey told the committee that Rich Lauffer from Ohio EMA felt the Exercise went well. The LEPC has completed its four year cycle and met all thirteen objectives.

Ryan Grant thanked EMA and especially Tom Barnhizer for all of their work and support on designing the exercise. Tom spent many hours on planning and designing the scenario and EOC set up. Ryan also stated the LEPC will need a new exercise design chairman.

- *Finance:* Revenue YTD: -----
Expenses YTD: (\$4545.45)
Balance: \$3575.85

Matt Heyrman reported that the only expenditures the committee has for the year are for Contract Services. Matt informed the committee that the EMA advancement has not factored in the financial report yet.

- *Grants:* Ryan Grant informed the committee that the LEPC needs a Grants Chair
- *Plan Review:* Walt Van Dromme reported he is awaiting a reformatted copy of the plan. He hopes to get a committee together in May.
- *Information Coordinator:* No Report
- *Emergency Coordinator:* No Report
- *Public Relations:* Robyn Sigler reported that two LEPC articles have been run in the Blade since February. Robyn designed a very good article discussing the History and Purpose of the LEPC. The next article is scheduled for May and will cover exercises. Mike Gerber suggested featuring NOMMAD in a future article.
- *Compliance:* Tony Sloma reported that the subcommittee recently met and has recommendations to the LEPC.
 - The March 1st deadline fell on a Sunday this year. The sub-committee recommended that the LEPC enforce the deadline. Motion approved.
 - A backlog of compliance cases exists for 2007 and 2008. Recommendations are to send Notice of Violation letters to facilities with former policy's penalty structure, and propose the newly approved structure (which is lower) as a settlement. Motion approved.

In the future the committee will work to get late Tier II letters out by the end of March. The committee will also work this year to assist Mike Frey with getting through the backlog of compliance cases.

New Business

- Ryan Grant asked for assistance with revising the LEPC By-Laws. Joe Walter, Tom Jaksetic, and Mike Gerber offered to help.
- Ryan Grant reminded the entire Committee that membership is up for renewal this year.
- Kathy Silvestri asked the sub-committee chairs to make sure they are getting meeting dates to Mike Frey as quickly as possible so he can post the information on the website.
- The next LEPC meeting will be May 16, 2009 at 12: 15 PM.
- With no further business the meeting was adjourned.

Respectfully submitted,

Michael Frey

Independent Contractor
Lucas County LEPC